Critical Skills

- Excellent oral and written communication skills.
- Proficient computer skills in Microsoft Office and similar software.
- Knowledge of statistical software tools such as SPSS, R, or Python.
- Ability to read and interpret scientific literature.
- Experience in data analysis and interpretation.
- Strong organizational and attention to detail skills.
- Ability to work independently and as part of a team.
- Experience in conducting surveys and focus groups.
- Experience in writing research papers and grant proposals.
- Experience in project management and time management.
- Experience in public speaking and presenting to diverse audiences.
- Knowledge of Microsoft Office and other software tools for data analysis and report writing.
- Knowledge of survey design and data collection methods.
- Knowledge of data analysis and interpretation.
- Experience in presenting data and findings.
- Experience in writing research papers and grant proposals.
- Experience in project management and time management.
- Experience in public speaking and presenting to diverse audiences.
- Knowledge of Microsoft Office and other software tools for data analysis and report writing.
- Knowledge of survey design and data collection methods.
- Knowledge of data analysis and interpretation.
### Project Title: Pharmacy Administration Internship

**Location:** Los Angeles, CA 90020

**Description:**
- **Objective:** To gain experience in pharmacy administration, public health, and related fields.
- **Requirements:**
  - Bachelor's degree in pharmacy, public health, or a related field.
  - Knowledge of pharmacy laws and regulations.
  - Experience in pharmacy operations and patient care.

**Possible Major:**
- Pharmacy Administration
- Public Health Administration
- Business Administration

**Critical Skills:**
- Critical thinking and problem-solving
- Attention to detail
- Communication skills
- Teamwork

**Project Duration:**
- 12-16 weeks

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### Project Title: Project Management Internship

**Location:** Los Angeles, CA 90020

**Description:**
- **Objective:** To gain experience in project management, public health, and related fields.
- **Requirements:**
  - Bachelor's degree in project management, public health, or a related field.
  - Knowledge of project management tools and software.
  - Experience in managing projects and teams.

**Possible Major:**
- Public Health Administration
- Business Administration
- Project Management

**Critical Skills:**
- Project management and leadership
- Communication skills
- Teamwork
- Problem-solving

**Project Duration:**
- 12-16 weeks

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### Project Title: Community Health Education Internship

**Location:** Los Angeles, CA 90020

**Description:**
- **Objective:** To gain experience in community health education, public health, and related fields.
- **Requirements:**
  - Bachelor's degree in health education, public health, or a related field.
  - Knowledge of health education principles and methods.
  - Experience in developing and implementing health education programs.

**Possible Major:**
- Public Health Administration
- Business Administration
- Health Education

**Critical Skills:**
- Health education and promotion
- Communication skills
- Teamwork
- Critical thinking

**Project Duration:**
- 12-16 weeks

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### Project Title: Data Analysis Internship

**Location:** Los Angeles, CA 90020

**Description:**
- **Objective:** To gain experience in data analysis, public health, and related fields.
- **Requirements:**
  - Bachelor's degree in data analysis, public health, or a related field.
  - Knowledge of statistical analysis and data management.
  - Experience in using data analysis software.

**Possible Major:**
- Public Health Administration
- Business Administration
- Data Analysis

**Critical Skills:**
- Data analysis and interpretation
- Communication skills
- Teamwork
- Critical thinking

**Project Duration:**
- 12-16 weeks

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### Project Title: Healthcare Policy Internship

**Location:** Los Angeles, CA 90020

**Description:**
- **Objective:** To gain experience in healthcare policy, public health, and related fields.
- **Requirements:**
  - Bachelor's degree in healthcare policy, public health, or a related field.
  - Knowledge of healthcare policy principles and methods.
  - Experience in developing and implementing healthcare policies.

**Possible Major:**
- Public Health Administration
- Business Administration
- Healthcare Policy

**Critical Skills:**
- Healthcare policy and advocacy
- Communication skills
- Teamwork
- Critical thinking

**Project Duration:**
- 12-16 weeks

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### Project Title: Public Health Research Internship

**Location:** Los Angeles, CA 90020

**Description:**
- **Objective:** To gain experience in public health research, public health, and related fields.
- **Requirements:**
  - Bachelor's degree in public health research, public health, or a related field.
  - Knowledge of public health research principles and methods.
  - Experience in conducting public health research studies.

**Possible Major:**
- Public Health Administration
- Business Administration
- Public Health Research

**Critical Skills:**
- Public health research and methodology
- Communication skills
- Teamwork
- Critical thinking

**Project Duration:**
- 12-16 weeks
**Project Title:** Public Health - Grand Fun Development

**Project Description:**
- **Objectives:**
  - Develop and deliver mental health services to underserved communities in Los Angeles County.
  - Enhance community engagement and collaboration.
  - Improve access to mental health resources and support services.
- **Activities:**
  - Conduct needs assessments in targeted communities.
  - Plan and implement comprehensive mental health programs.
  - Train and support community health workers.
- **Expected Outcomes:**
  - Increased community awareness of mental health issues.
  - Improved access to mental health services in underserved areas.
  - Enhanced collaboration between community organizations and public health agencies.

**Critical Skills:**
- Strong communication and interpersonal skills.
- Ability to work collaboratively with diverse groups.
- Project management and organizational skills.
- Data analysis and reporting proficiency.
- Strategic planning and implementation.

**Location:**
- Hollywood Mental Health
  - 1224 North 3rd Floor, Alhambra, CA 91803

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**Project Title:** Physical Education Program

**Project Description:**
- **Objectives:**
  - Increase physical activity among students.
  - Improve cardiovascular health.
  - Promote healthy lifestyles.
  - Foster social and emotional well-being.
- **Activities:**
  - Develop and implement physical education curricula.
  - Conduct assessments to measure program impact.
  - Work with local schools to integrate programs.
- **Expected Outcomes:**
  - Increased student participation in physical activities.
  - Improved physical fitness levels.
  - Enhanced social skills.
  - Reduced stress levels.

**Critical Skills:**
- Strong interpersonal and communication skills.
- Ability to work collaboratively with educators and community partners.
- Data analysis and reporting proficiency.
- Program evaluation and improvement.

**Location:**
- El Monte School District
  - 3175 West 6th Street, Los Angeles, CA 90018

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**Project Title:** Student Affairs

**Project Description:**
- **Objectives:**
  - Support student development and success.
  - Enhance campus culture and community engagement.
  - Promote diversity and inclusion.
- **Activities:**
  - Coordinate student events and programs.
  - Manage student records and resources.
  - Facilitate student advising and support.
- **Expected Outcomes:**
  - Increased student satisfaction.
  - Enhanced campus climate.
  - Increased diversity and inclusion efforts.

**Critical Skills:**
- Strong organizational and planning skills.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with various campus departments.
- Data analysis and reporting proficiency.

**Location:**
- El Monte School District
  - 3175 West 6th Street, Los Angeles, CA 90018

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**Project Title:** Public Health

**Project Description:**
- **Objectives:**
  - Enhance public health services in underserved communities.
  - Improve health outcomes for vulnerable populations.
  - Strengthen community partnerships.
- **Activities:**
  - Conduct needs assessments.
  - Plan and implement health programs.
  - Collaborate with community organizations.
- **Expected Outcomes:**
  - Increased access to public health services.
  - Improved health outcomes for underserved populations.
  - Strengthened community health infrastructure.

**Critical Skills:**
- Strong interpersonal and communication skills.
- Ability to work collaboratively with diverse groups.
- Data analysis and reporting proficiency.
- Program evaluation and improvement.

**Location:**
- El Monte School District
  - 3175 West 6th Street, Los Angeles, CA 90018

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**Project Title:** Administrative Services

**Project Description:**
- **Objectives:**
  - Support efficient and effective operations.
  - Enhance communication and collaboration.
  - Improve organizational performance.
- **Activities:**
  - Manage office operations.
  - Coordinate meetings and events.
  - Support administrative processes.
- **Expected Outcomes:**
  - Improved organizational efficiency.
  - Enhanced communication and collaboration.
  - Increased satisfaction among staff.

**Critical Skills:**
- Strong organizational and planning skills.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with various campus departments.
- Data analysis and reporting proficiency.

**Location:**
- El Monte School District
  - 3175 West 6th Street, Los Angeles, CA 90018
Project Title: To maintain the delivery of the Climate & Health Workshop Series at four County locations through 2016 and to roll out the Department of Public Health’s Climate & Health

Project Description: This project would involve working with a Project Lead (Public Health Administrator) to coordinate the meetings, plan the content, and develop the schedule of future workshops. The student would work closely with the Project Lead to develop presentations and materials that address the needs of the attendees. The student would also be responsible for taking notes during the workshops and writing up summaries of the discussions. The student would be expected to attend all workshops and be able to travel to different locations as needed.

Possible Major: Health, Social and Behavioral Sciences, or Public Health

Critical Skills: Good understanding of research analysis. Knowledge of basic quantitative analytical techniques. Ability to review information on specific documents and make recommendations on the completeness and accuracy of these. Required Community Skills: Interns must have the ability to communicate effectively with various stakeholders. Must be able to perform tasks that are time-sensitive and require quick turnaround. Must be able to work in a team setting and be able to take on additional responsibilities as needed.

Location: Department of Public Health – Environmental Health / Public Health - Los Angeles County Commission for Health Promotion, 5050 Commerce Dr., Baldwin Park, CA 91706

Project Title: Adult Protective Services (APS), Program and Planning is developing specialized public transportation as well as caregiver support guides for the elderly, disabled, and low-income residents. The project will focus on increasing public awareness of the importance of these services and providing resources to those in need.

Project Description: This project would involve working with the Adult Protective Services team to plan and implement public transportation initiatives and caregiver support programs for elderly, disabled, and low-income residents. The student would be responsible for developing program plans, soliciting funding opportunities, and coordinating with local transportation providers. The student would also be responsible for tracking program outcomes and reporting progress to relevant stakeholders.

Possible Major: Social Work, Sociology, Anthropology, or related field

Critical Skills: Good understanding of public transportation planning. Knowledge of basic quantitative analytical techniques. Ability to review information on specific documents and make recommendations on the completeness and accuracy of these. Required Community Skills: Interns must have the ability to communicate effectively with various stakeholders. Must be able to perform tasks that are time-sensitive and require quick turnaround. Must be able to work in a team setting and be able to take on additional responsibilities as needed.

Location: Department of Public Health – Community Health Services (CHS) 3530 Wilshire Blvd, Suite 800, Los Angeles, CA 90010

Project Title: Los Angeles County Food Redeployment Initiative (LACFRI

Project Description: This project would involve participating in LACFRI Working Group meetings with experts representing various sectors (business, government, non-profit food rescue, among others). The student would be responsible for participating in discussions, providing research and analysis, and developing reports and recommendations.

Possible Major: Nutrition, Food Science, or related field

Critical Skills: Good understanding of research analysis. Knowledge of basic quantitative analytical techniques. Ability to review information on specific documents and make recommendations on the completeness and accuracy of these. Required Community Skills: Interns must have the ability to communicate effectively with various stakeholders. Must be able to perform tasks that are time-sensitive and require quick turnaround. Must be able to work in a team setting and be able to take on additional responsibilities as needed.

Location: Department of Public Health – Environmental Health / Public Health - Los Angeles County Commission for Health Promotion, 3333 Wilshire Boulevard, Suite 400, Los Angeles, CA 90010

Project Title: Adult Health & Wellness Services

Project Description: This project would involve working with Adult Health & Wellness Services to conduct research on health-related topics and to develop strategies for improving public health outcomes. The student would be responsible for conducting surveys, analyzing data, and developing recommendations for public health initiatives.

Possible Major: Health, Social and Behavioral Sciences, or Public Health

Critical Skills: Good understanding of research analysis. Knowledge of basic quantitative analytical techniques. Ability to review information on specific documents and make recommendations on the completeness and accuracy of these. Required Community Skills: Interns must have the ability to communicate effectively with various stakeholders. Must be able to perform tasks that are time-sensitive and require quick turnaround. Must be able to work in a team setting and be able to take on additional responsibilities as needed.

Location: Department of Public Health – Environmental Health / Public Health - Los Angeles County Commission for Health Promotion, 3333 Wilshire Boulevard, Suite 400, Los Angeles, CA 90010

Project Title: Adult Protective Services (APS), Program and Planning

Project Description: This project would involve working with the Adult Protective Services team to plan and implement public transportation initiatives and caregiver support programs for elderly, disabled, and low-income residents. The student would be responsible for developing program plans, soliciting funding opportunities, and coordinating with local transportation providers. The student would also be responsible for tracking program outcomes and reporting progress to relevant stakeholders.

Possible Major: Social Work, Sociology, Anthropology, or related field

Critical Skills: Good understanding of public transportation planning. Knowledge of basic quantitative analytical techniques. Ability to review information on specific documents and make recommendations on the completeness and accuracy of these. Required Community Skills: Interns must have the ability to communicate effectively with various stakeholders. Must be able to perform tasks that are time-sensitive and require quick turnaround. Must be able to work in a team setting and be able to take on additional responsibilities as needed.

Location: Department of Public Health – Community Health Services (CHS) 3530 Wilshire Blvd, Suite 800, Los Angeles, CA 90010

Project Title: Los Angeles County Food Redeployment Initiative (LACFRI

Project Description: This project would involve participating in LACFRI Working Group meetings with experts representing various sectors (business, government, non-profit food rescue, among others). The student would be responsible for participating in discussions, providing research and analysis, and developing reports and recommendations.

Possible Major: Nutrition, Food Science, or related field

Critical Skills: Good understanding of research analysis. Knowledge of basic quantitative analytical techniques. Ability to review information on specific documents and make recommendations on the completeness and accuracy of these. Required Community Skills: Interns must have the ability to communicate effectively with various stakeholders. Must be able to perform tasks that are time-sensitive and require quick turnaround. Must be able to work in a team setting and be able to take on additional responsibilities as needed.

Location: Department of Public Health – Environmental Health / Public Health - Los Angeles County Commission for Health Promotion, 3333 Wilshire Boulevard, Suite 400, Los Angeles, CA 90010
**Project #690**

**Project Title:** Public Library

**Project Description:** This internship will allow the student to gain valuable experience in project management, grants, research, and community engagement. The Public Library serves a diverse community with a passion for public service. The Public Library is seeking a candidate with a strong interest in public health and a desire to make a positive impact on the community.

**Possible Major:** Public Health, Health Promotion and Education, Sociology, Psychology

**Critical Skills:** Knowledge of public health principles, ability to work effectively in a team, excellent communication skills, proficiency in Microsoft Office, and ability to think creatively and critically.

**Location:** Los Angeles, CA 90012

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**Project #697**

**Project Title:** East San Gabriel Valley Area Plan

**Project Description:** This internship will provide the student with hands-on experience in project management, grants, research, and community engagement. The student will work with the East San Gabriel Valley Area Plan team to develop and implement a new program that focuses on reducing energy costs and preventing heat illness.

**Possible Major:** Public Health, Health Promotion and Education, Sociology, Psychology

**Critical Skills:** Knowledge of public health principles, ability to work effectively in a team, excellent communication skills, proficiency in Microsoft Office, and ability to think creatively and critically.

**Location:** Los Angeles, CA 90012

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**Project #699**

**Project Title:** Violent Death Reporting System Data

**Project Description:** This internship will allow the student to gain valuable experience in data abstraction and analysis. The student will be responsible for entering data into a database and conducting analyses to identify trends and patterns.

**Possible Major:** Public Health, Health Promotion and Education, Sociology, Psychology

**Critical Skills:** Knowledge of public health principles, ability to work effectively in a team, excellent communication skills, proficiency in Microsoft Office, and ability to think creatively and critically.

**Location:** Los Angeles, CA 90012

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**Project #704**

**Project Title:** Graphic Artist

**Project Description:** This internship will provide the student with hands-on experience in design and creative work. The student will work with the Graphic Artist team to create visual elements for presentations and reports.

**Possible Major:** Public Health, Health Promotion and Education, Sociology, Psychology

**Critical Skills:** Knowledge of public health principles, ability to work effectively in a team, excellent communication skills, proficiency in Microsoft Office, and ability to think creatively and critically.

**Location:** Los Angeles, CA 90012

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**Project #705**

**Project Title:** Critical Skills

**Project Description:** This internship will allow the student to gain valuable experience in project management, grants, research, and community engagement. The student will work with the Critical Skills team to develop and implement a new program that focuses on building basic knowledge of epidemiology and research design.

**Possible Major:** Public Health, Health Promotion and Education, Sociology, Psychology

**Critical Skills:** Knowledge of public health principles, ability to work effectively in a team, excellent communication skills, proficiency in Microsoft Office, and ability to think creatively and critically.

**Location:** Los Angeles, CA 90012
Project Title: WDACS Staff Development Intern

Possible Majors: Business, Finance, Accounting, Economics, and Business Administration

Critical Skills: Strong communication skills, ability to work in a team environment, leadership skills, and project management experience.

Location: Los Angeles County, California

Project Title: Medical Affairs Intern

Possible Majors: Medical, Pharmaceutical, and Biomedical Sciences

Critical Skills: Strong analytical skills, ability to handle multiple tasks simultaneously, and strong writing and editing skills.

Location: Los Angeles County, California

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Section 2: Research and Development Projects

1139

Project Title: Needs Assessment Internship

Possible Majors: Sociology, Anthropology, and Political Science

Critical Skills: Strong research and analytical skills, ability to handle multiple tasks simultaneously, and strong writing and editing skills.

Location: Los Angeles County, California

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Section 3: Community and Volunteer Programs

1153

Project Title: Community Engagement Intern

Possible Majors: Social Work, Psychology, and Sociology

Critical Skills: Strong interpersonal and communication skills, ability to handle multiple tasks simultaneously, and strong writing and editing skills.

Location: Los Angeles County, California

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Section 4: Technology and Infrastructure

Project Title: Technology and Infrastructure Intern

Possible Majors: Information Technology, Computer Science, and Cybersecurity

Critical Skills: Strong technical skills, ability to handle multiple tasks simultaneously, and strong writing and editing skills.

Location: Los Angeles County, California

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Section 5: Special Programs

Project Title: Special Programs Intern

Possible Majors: Public Administration, Social Work, and Sociology

Critical Skills: Strong interpersonal and communication skills, ability to handle multiple tasks simultaneously, and strong writing and editing skills.

Location: Los Angeles County, California
Project Title: Digital Projects

Project Description: The SoCal Digital Projects team at the County of Los Angeles Public Library is seeking developers with experience in mobile application development. This project calls for experienced mobile developers with deep skills in JavaScript, Java, or Swift. The successful candidate will work in a fast-paced, collaborative environment to create innovative and engaging mobile applications.

Possible Major: Computer Science, Information Technology, Business Administration, or related course, or Information Technology Related Course.

Critical Skills: Knowledgeable: PHP, C#(MVC), MySQL/SQL, ER Diagram, SQL, Windows servers administration, or computer science related course, or Information Technology Related Course.

Location: 9150 Imperial Highway, Downey, CA 90242 and various Locations.
Project Title: Capital Project Internship

Project Description: The intern will be working with the Los Angeles County Department of Public Health, Division of Food Preparedness and Rural Impacted Areas in the Office of Public Health Management. The intern will support project management activities related to meetings, events, outreach, and research. The intern will assist in the coordination of events, provide administrative support, and assist in the development of project management tools and resources. The intern will also assist in the development of business support and project management tools.

Possible Major: Public Health

Critical Skills:
- Proven record of academic excellence
- Proficiency in Microsoft Office, specifically in Excel, and in data science or data analysis
- Proficient in ArcGIS
- Experience conducting research and analyzing data
- Ability to make interdisciplinary course work
- Ability to work with little supervision on tasks assigned by manager
- Basic research skills and report writing
- Ability to generate oral or written presentations
- Proficient in ArcGIS or other data management software
- Excellent oral and written communication skills
- Basic research skills and report writing

Location: 3530 Wilshire Blvd. Suite 1010, Los Angeles, CA 90010