

RETURN-TO-WORK 101 – SERIES VI

6/1/11 – 7/6/11

8:30 a.m. – 12:00 p.m.

900 South Fremont Avenue, Alhambra, CA 91803

(CEO RTW staff may be available to discuss complex issues with departments in the afternoon)

TRAINING SCHEDULE

Class	Date	Time	Agenda Item(s)	Presenter(s)
Class 1	<i>Wednesday, June 1, 2011</i> <i>Conf. Room A</i>	8:30 a.m. – 8:45 a.m.	Introduction	Chief Executive Office (CEO) Risk Management Branch
		8:45 a.m. – 10:15 a.m.	Workers' Compensation Injury Reporting	Cathy Stein-Romo, CEO
		10:30 a.m.–12:00 p.m.	Return-To-Work Manual; Protocols & Forms	CEO Return-To-Work Team
Class 2	<i>Wednesday, June 8, 2011</i> <i>Conf. Room A</i>	8:30 a.m. – 10:30 a.m.	Fair Employment & Housing Act (FEHA)	Steve Morris, County Counsel
		10:45 a.m.–12:00 p.m.	Interactive Process	Humphrey Ahaiwe, CEO
Class 3	<i>Wednesday June 15, 2011</i> <i>Conf. Room C</i>	8:30 a.m. – 10:15 a.m.	Short-Term Disability & Long- Term Disability	Tammy Usher, CEO
		10:30 a.m.–12:00 p.m.	Family Medical Leave Act/California Family Rights Act (FMLA/CFRA)	Regina Romeo, DHR
Class 4	<i>Wednesday, June 22, 2011</i> <i>Conf. Room A</i>	8:30 a.m. – 10:30 a.m.	Overview of Workers' Compensation and Return-To-Work	Alex Rossi, CEO Risk Management Branch Workers' Compensation
		10:45 a.m.–12:00 p.m.	Overview of On-Site County Representative & Third Party Administrator Services	Tony Taras & Joe Carrillo, CEO Risk Management Branch, Workers' Compensation
Class 5	<i>Wednesday June 29, 2011</i> <i>Conf. Room A</i>	8:30 a.m. – 10:00 a.m.	LACERA & Return-To-Work	Shari Altmark, LACERA
		10:15 a.m.–12:00 p.m.	Medical Separation	William McClure, CEO, Risk Management Branch
Class 6	<i>Wednesday July 6, 2011</i> <i>Conf. Room B</i>	8:30 a.m. – 9:00 a.m.	Countywide Job Search & Long-Term Leave (LTL) Reporting	Eliza Carrillo, DHR
		9:00 a.m. – 10:00 a.m.	Loss Control & Prevention	Doug Iwanaga, CEO
		10:15 a.m.–11:45 a.m.	IPM Exercises/Q&A	CEO Return-To-Work Team