

CHIEF EXECUTIVE OFFICE | RISK MANAGEMENT BRANCH
RETURN-TO-WORK 101 TRAINING – SERIES X
February 20, 2014 – March 27, 2014
8:30 a.m. – 12:00 p.m.
Department of Public Works
900 South Fremont Avenue, Alhambra, CA 91803

TRAINING SCHEDULE

Class	Date	Time	Agenda Item(s)	Presenter(s)
Class 1	Thursday, February 20, 2014 Conference Rm C	8:30 a.m. – 8:45 a.m.	Introduction Return-To-Work Overview	Indira Richards CEO Risk Management Branch
		8:45 a.m. – 10:00 a.m.	Fair Employment Housing Act Americans with Disabilities Act	Steve Morris County Counsel
		10:15 a.m. – 12:00 p.m.	Return-To-Work Protocols: Interactive Process Meetings File Management	Return-To-Work Unit CEO Risk Management Branch
Class 2	Thursday, February 27, 2014 Conference Rm C	8:30 a.m. – 9:15 a.m.	Loss Control and Prevention Overview	Robert Chavez CEO Risk Management Branch
		9:15 a.m. – 10:00 a.m.	Overview of Workers' Compensation Program and Senate Bill 863	Alex Rossi CEO Risk Management Branch
		10:15 a.m. – 11:15 a.m.	Workers' Compensation Injury Reporting Process	Tony Taras CEO Risk Management Branch
		11:30 a.m. - 12:00 p.m.	Case Studies	Return-To-Work Unit CEO Risk Management Branch
Class 3	Thursday, March 6, 2014 Conference Rm C	8:30 a.m. – 9:30 a.m.	Family and Medical Leave Act and Other Protective Leaves	Mary Gilmore Dept. of Human Resources
		9:30 a.m. – 10:00 a.m.	Short-Term Disability Benefits	Mark LeBlanc CEO Risk Management Branch
		10:15 a.m. – 11:00 a.m.	Long-Term Disability Benefits	Tammy Usher CEO Risk Management Branch
		11:00 a.m. – 12:00 p.m.	Return-To-Work Protocols: Work Restrictions	Return-To-Work Unit CEO Risk Management Branch
Class 4	Thursday, March 13, 2014 Alhambra Room <i>(located behind the cafeteria)</i>	8:30 a.m. – 9:45 a.m.	Medical Separation Process	Bill McClure CEO Risk Management Branch
		9:45 a.m. – 10:15 a.m.	Occupational Health Program Overview	Barbara Knighton CEO Risk Management Branch
		10:30 a.m. – 11:00 a.m.	Case Study	Barbara Knighton CEO Risk Management Branch
		11:00 a.m.-12:00 p.m.	Ordered Absence and Referral for Re-evaluation	Return-To-Work Unit CEO Risk Management Branch
Class 5	Thursday, March 20, 2014 Conference Rm C	8:30 a.m. – 10:00 a.m.	Disability Retirement Process	Karla Sarni LACERA
		10:15 a.m. – 12:00 p.m.	Managing Long-Term Leave	Return-To-Work Unit CEO Risk Management Branch
Class 6	Thursday, March 27, 2014 Alhambra Room	8:30 a.m. – 9:15 a.m.	TBD	
		9:30 a.m. – 11:45 a.m.	Training Overview and Case Studies	Return-To-Work Unit CEO Risk Management Branch
		11:45 a.m. - 12:00 p.m.	Survey	Attendees