

# PRE-PLACEMENT PROTOCOL SHEET

Name: \_\_\_\_\_  
 SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_  
 Contractor: \_\_\_\_\_

**ITEM NUMBER:** 9886, 9866  
**CLASS TITLE:** Info Tech Manager I, II

**COMMENTS:** Physician must obtain sufficient detail on all positive responses of relevance to the safe and effective performance of administrative duties, lifting 10 lbs, and driving.

During the interview with examinee, the physician must observe and note whether the examinee has any significant communication difficulty (hearing and speech).

The Pre-Placement Results form must be completed, sealed in an envelope, and given to the applicant to take to the hiring department. Include a copy with the medical file sent to Occupational Health Program office.

**PACKAGE: BASIC** (record results on Basic Pre-Placement Exam Data form) B

- \_\_\_\_\_ Dipstick urinalysis for glucose, protein, and blood
- \_\_\_\_\_ Blood pressure, pulse rate, & rhythm
- \_\_\_\_\_ Distance acuity: Corrected O.U.
- \_\_\_\_\_ Near vision: Corrected O.U.
- \_\_\_\_\_ Review of Basic Pre-Placement Questionnaire
- \_\_\_\_\_ Completion of Pre-Placement Results form

## REFLEXIVE TESTING:

**As Needed Physical Examination:** Perform a specific body system exam, if there is a current (i.e. within the last 3 months) history of a problem, and a nexus between the problem and the goals of the pre-placement evaluation (see CPG).

### Describe Problem:

### Exam Indicated:

	▶	_____ Physical exam of the	A44
	▶	_____ Physical exam of the	A45
	▶	_____ Physical exam of the	A46
	▶	_____ Physical exam of the	A47
	▶	_____ Physical exam of the	A48

### Clinical Findings:

### Testing Required:

Dipstick (+) for glucose <u>and</u> on oral medication for diabetes	▶	_____ Hemoglobin A1c & triage to OHP Review	A29
Vision/Far, corrected >20/40 OU, or >20/40 best eye, or >20/70 bad eye	▶	_____ Vision retest with ETDRS/BL chart	A68
Near vision < Titmus target #5 OU	▶	_____ Vision retest with near point card	A69