

PRE-PLACEMENT PROTOCOL SHEET

Name: _____

SSN: _____ DOB: _____ Date: _____

Contractor: _____

ITEM NUMBERS: 1156

CLASS TITLE: Field Representative, Registrar-Recorder

COMMENTS: Delivers polling equipment and does inspections of polling sites. Prolonged standing and walking, occasional lifting of 25-50 lb boxes and voting equipment. Frequent bending stooping reaching twisting. Drives.

PACKAGE: GENERAL (record results on General Pre-Placement Exam Data form)

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- _____ Height/Weight
- _____ Dipstick urinalysis for glucose, protein, and blood
- _____ Blood pressure, pulse rate, rhythm
- _____ Distance acuity: Corrected OU, OS, OD (Titmus)
- _____ Near vision: Corrected OU (Titmus)
- _____ Audiometry: Administered by CAOHC certified staff
- _____ Review of General Pre-Placement Questionnaire

REFLEXIVE TESTING:

As Needed Physical Examination: Perform a specific body system exam, if there is a current (i.e. within the last 12 months) history of a problem, and a nexus between the problem and the goals of the pre-placement evaluation (see CPG).

Describe Problem:

Exam Indicated (check if performed):

	▶ _____ Physical exam of the	A44
	▶ _____ Physical exam of the	A45
	▶ _____ Physical exam of the	A46
	▶ _____ Physical exam of the	A47
	▶ _____ Physical exam of the	A48

Clinical Findings:

Testing Required:

Dipstick (+) for blood unless menses	▶ _____ Urinalysis, Complete	A63
Dipstick (+) for glucose	▶ _____ Hemoglobin A1c	A29
Dipstick (+) for protein	▶ _____ Urinalysis, Complete	A63
Vision/Far, corrected >20/40 OU	▶ _____ B.L. or ETDRS wall chart	A68
Vision/near < target #5 OU	▶ _____ Vision retest with near point card	A69

(See next page)

Internal Medicine Concerns:**Testing Required:**

Alcohol Abuse, DUI, hangovers, eye-openers, or binge drinking (≥6 drinks) within the last 2 years	▶	_____ Blood Chemistry Panel	A03
	▶	_____ CBC with differential	A04
	▶	_____ HDL	A27
Diabetes	▶	_____ Hemoglobin A1c	A29
Illegal Drug Use, within last 2 years	▶	_____ Drug test after completion of <u>Drug Test Notification Form</u>	A65

Medication Concerns:**Testing Required:**

Carbamazepine, current use for seizures	▶	_____ Carbamazepine (serum)	A08
Levetiracetam (Keppra) current use for seizures	▶	_____ Levetiracetam (serum)	A18
Phenytoin (Dilantin), current use for seizures	▶	_____ Phenytoin (serum)	A42
Valproic Acid, current use for control of seizures	▶	_____ Valproic Acid (serum)	A66